



NEBRASKA REAL PROPERTY APPRAISER BOARD
APPLICATION
FOR NEBRASKA REAL PROPERTY APPRAISERS

Board Approval Date: _____ Date Posted: _____

Document # _____ Pocket Card # _____

Date Application/Education/Log Received: _____

Date Board Selected Demonstration Reports: _____

Date Demonstration Reports Submitted: _____

Receipt #A _____

APPLICANT DATA MUST BE COMPLETED BY ALL APPLICANTS: In support of this application, I make the following statements under oath:
In compliance with the provisions of the Nebraska Real Property Appraiser Act, I hereby make application for the appraiser classification indicated by the X below:

() CERTIFIED GENERAL () CERTIFIED RESIDENTIAL () LICENSE () REGISTERED () APPRAISER TRAINEE

1. NAME _____
Last First Middle

2. RESIDENCE ADDRESS _____
Street Number City

County State Zip Code Area Code Telephone Number

3. BUSINESS NAME _____

Street Address City State Zip Code

County Area Code Telephone Number Fax Number E-mail Address

4. List all professional registrations/licenses/certificates (including, but not limited to appraiser, real estate broker, real estate salesperson, law, insurance, securities) that you presently hold or **previously** have held in Nebraska or any other state. If none, so state: _____

Kind _____ State _____ .Dates: From _____ to _____

Kind _____ State _____ .Dates: From _____ to _____

Use Separate sheet to include additional licenses/certificates.

a. Have any of your applications for registration/license/certificate or the right to renew or reinstate been the object of disciplinary action, including revocation, suspension, or formal censure; or have you been otherwise disciplined by any licensing authority in Nebraska or any other state? ☐ YES ☐ NO

b. Are there any complaints, pending against you as a real property appraiser or as a licensee in any other professional discipline in Nebraska or any other state? ☐ YES ☐ NO

c. Have you ever been convicted of a felony? (Give details on separate sheet of paper.) ☐ YES ☐ NO

If yes, have your civil rights been restored? (Attach court documents or restoration.) ☐ YES ☐ NO

5. If your answer to any of the following questions is YES, give names of all parties involved; the Court, location, date filed, nature of the suit and brief statement of all significant details on separate sheet. DO NOT include small claims court, domestic relations court, automobile accident cases, or traffic court cases.

a. Have you ever been engaged in any lawsuits involving real estate, either as plaintiff or defendant? ☐ YES ☐ NO

b. Have you been named as a defendant in any lawsuits? ☐ YES ☐ NO

c. Are there any lawsuits pending against you? ☐ YES ☐ NO

d. Have judgments been rendered against you in any lawsuits? ☐ YES ☐ NO

6. If your answer to any of the following questions is YES, give the Court, location, date filed, charge, disposition, and brief statement of all significant details on separate sheet. Failure to list all criminal charges will result in forfeit of your application and fee.
- a. Have you been convicted of any criminal offenses, other than minor traffic violations? ☐ YES ☐ NO
- b. Are there any criminal charges other than minor traffic violations pending against you? ☐ YES ☐ NO

7. General Education Background:

High School: _____

Name & location of school from which you graduated.

If holder of a certificate of Equivalency, give name and location of institution and date received

Post Secondary Education: _____

Attach copy of transcript.

I-A REQUIREMENTS FOR CERTIFIED GENERAL REAL PROPERTY APPRAISER

- _____ Bachelors degree or higher from an accredited college or university. Please attach transcript.
- _____ In lieu of the Bachelors degree, successfully complete thirty (30) semester credit hours in collegiate level subject matter courses from an accredited college, junior college, community college or university. Please attach transcript.
- _____ Successfully completed a 15 class hour National Uniform Standards of Professional Appraisal Practice course in the past two (2) years.
- _____ Successfully completed an additional 285 hours credible class hours as specified in the required Core Curriculum.
- _____ Experience log accounting for 3,000 hours of USPAP compliant appraisal experience over a minimum 30-month period with 1,500 hours in non-residential appraisal experience.

Note: If you meet the above list of requirements, go to Section II.

Failure to meet the listed requirements for the Certified General Real Property Appraiser credential disqualifies you for application. However, you may qualify for classification as a CERTIFIED RESIDENTIAL, LICENSED, or REGISTERED real property appraiser. Go to I-B.

I-B REQUIREMENTS FOR CERTIFIED RESIDENTIAL REAL PROPERTY APPRAISER

- _____ Associate degree or higher from an accredited college or university. Please attach transcript.
- _____ In lieu of the Associate degree, successfully complete twenty-one (21) semester credit hours in collegiate level subject matter courses from an accredited college, junior college, community college or university. Please attach transcript.
- _____ Successfully completed a 15 class hour National Uniform Standards of Professional Appraisal Practice course in the past two (2) years.
- _____ Successfully completed an additional 185 hours credible class hours as specified in the required Core Curriculum.
- _____ Experience log accounting for 2,500 hours of USPAP compliant appraisal experience over a minimum 24-month period.

Note: If you meet the above list of requirements, go to Section II.

Failure to meet the listed requirements for the Certified Residential Real Property Appraiser credential disqualifies you for application. However, you may qualify for classification as a LICENSED or REGISTERED real property appraiser. Go to I-C.

I-C REQUIREMENTS FOR LICENSED REAL PROPERTY APPRAISER

- _____ Successfully completed 135 hours credible class hours as specified in the required Core Curriculum.
- _____ Successfully completed a 15 class hour National Uniform Standards of Professional Appraisal Practice course in the past two (2) years.
- _____ Experience log accounting for 2,000 hours of USPAP compliant appraisal experience over a minimum 12-month period.

Note: If you meet the above list of requirements, go to Section II.

Failure to meet the listed requirements for the Licensed Real Property Appraiser credential disqualifies you for LICENSE. However, you may qualify for classification as a REGISTERED appraiser. Go to I-D.

I-D REQUIREMENTS FOR REGISTERED REAL PROPERTY APPRAISER

- _____ Successfully completed 75 hours credible class hours as specified in the required Core Curriculum.
- _____ Successfully completed a 15 class hour Uniform Standards of Professional Practice course in the past two (2) years.

Note: If all answers are YES, go to Section II.

Failure to meet the listed requirements for the Registered Real Property Appraiser credential disqualifies you for application. However, you may qualify for classification as an APPRAISER TRAINEE. Go to I-E.

I-E REQUIREMENTS FOR TRAINEE REAL PROPERTY APPRAISER

- _____ Successfully completed Board approved Basic Appraisal Principles (Q001) and Basic Appraisal Procedures (Q002) within the last five (5) years.
- _____ Successfully completed a 15 class hour National Uniform Standards of Professional Appraisal Practice course in the past two (2) years.
- _____ Application must be accompanied by a completed Supervisor/Trainee form.

I am, or will be, training under the supervision of _____

(NAME)

(PHONE)

SECTION II (ALL APPLICANTS MUST COMPLETE) Statutory Education Requirements**TRAINEE REAL PROPERTY APPRAISER**

COURSE #	COURSE	HOURS	PROVIDER	COMPLETION DATE
Q001	Basic Appraisal Principles	30 hours		
Q002	Basic Appraisal Procedures	30 hours		
Q003	15-Hour National USPAP Course	15 hours		
	Trainee Real Property Appraiser Education Requirements	75 hours		

REGISTERED REAL PROPERTY APPRAISER

COURSE #	COURSE	HOURS	PROVIDER	COMPLETION DATE
Q001	Basic Appraisal Principles	30 hours		
Q002	Basic Appraisal Procedures	30 hours		
Q003	15-Hour National USPAP Course	15 hours		
2000 or 3000	Registered Electives/Pre-requisite	15 hours		
	Registered Real Property Appraiser Education Requirements	90 hours		

LICENSE REAL PROPERTY APPRAISER

COURSE #	COURSE	HOURS	PROVIDER	COMPLETION DATE
Q001	Basic Appraisal Principles	30 hours		
Q002	Basic Appraisal Procedures	30 hours		
Q003	15-Hour National USPAP Course	15 hours		
L/CR004	Residential Market Analysis & Highest & Best Use	15 hours		
L/CR005	Residential Appraiser Site Valuation & Cost Approach	15 hours		
L/CR006	Residential Sales Comparison & Income Approaches	30 hours		
L/CR007	Residential Report Writing & Case Studies	15 hours		
	Licensed Real Property Appraiser Education Requirements	150 hours		

CERTIFIED RESIDENTIAL REAL PROPERTY APPRAISER

COURSE #	COURSE	HOURS	PROVIDER	COMPLETION DATE
Q001	Basic Appraisal Principles	30 hours		
Q002	Basic Appraisal Procedures	30 hours		
Q003	15-Hour National USPAP Course	15 hours		
L/CR004	Residential Market Analysis & Highest & Best Use	15 hours		
L/CR005	Residential Appraiser Site Valuation & Cost Approach	15 hours		
L/CR006	Sales Comparison & Income Approach	30 hours		
L/CR007	Residential Report Writing & Case Studies	15 hours		
CR008	Advanced Residential Applications & Case Studies	15 hours		
CR/CG009	Statistics, Modeling & Finance	15 hours		
2000	Certified Residential Electives/Prerequisite	20 hours		
	Certified Residential Real Property Appraiser Education Requirements	200 hours		

CERTIFIED GENERAL REAL PROPERTY APPRAISER

COURSE #	COURSE	HOURS	PROVIDER	COMPLETION DATE
Q001	Basic Appraisal Principles	30 hours		
Q002	Basic Appraisal Procedures	30 hours		
Q003	15-Hour National USPAP Course	15 hours		
CG004	General Appraiser Market Analysis & Highest & Best Use	30 hours		
CG005	General Appraiser Site Valuation & Cost Approach	30 hours		
CG006	General Appraiser Sales Comparison Approach	30 hours		
CG007	General Appraiser Report Writing & Case Studies	30 hours		
CG008	General Appraiser Income Approach	60 hours		
CR/CG009	Statistics, Modeling & Finance	15 hours		
3000	Certified General Electives/Prerequisite	30 hours		
	Certified General Real Property Appraiser Education Requirements	300 hours		

ALL CORE CURRICULUM EDUCATION MUST BE AQB/CAP APPROVED FOR CREDIT TOWARD APPLICATION REQUIREMENTS.

SECTION III

EMPLOYMENT RECORD

List below the positions you have held starting with your present employment. If more than one position or classification has been with a given organization, list each position or classification as a separate period of employment. Under “Specific Duties” describe clearly the tasks you performed and the nature of your supervisory, technical, or other responsibilities. Please be complete. Your employment history may be verified by contacting previous employers. If you need more space, attach a separate sheet of paper.

EMPLOYMENT INFORMATION	DESCRIPTION OF DUTIES
Employer/Kind of Business	Position Title
Street Address	Specific Duties
City, State, Zip	Appraisal Experience in this job
Immediate Supervisor/Title Phone	
Dates of Employment (Month, Year) FROM: TO:	
Total Employed: Years: Months: <input type="checkbox"/> Part-time Hours Worked Per Week: <input type="checkbox"/> Full-Time:	
Employer/Kind of Business	Position Title
Street Address	Specific Duties
City, State, Zip	Appraisal Experience in this job
Immediate Supervisor/Title Phone	
Dates of Employment (Month, Year) FROM: TO:	
Total Employed: Years: Months: <input type="checkbox"/> Part-time Hours Worked Per Week: <input type="checkbox"/> Full-Time:	
Employer/Kind of Business	Position Title
Street Address	Specific Duties
City, State, Zip	Appraisal Experience in this job
Immediate Supervisor/Title Phone	
Dates of Employment (Month, Year) FROM: TO:	
Total Employed: Years: Months: <input type="checkbox"/> Part-time Hours Worked Per Week: <input type="checkbox"/> Full-Time:	
Employer/Kind of Business	Position Title
Street Address	Specific Duties
City, State, Zip	Appraisal Experience in this job
Immediate Supervisor/Title Phone	
Dates of Employment (Month, Year) FROM: TO:	
Total Employed: Years: Months: <input type="checkbox"/> Part-time Hours Worked Per Week: <input type="checkbox"/> Full-Time:	

SECTION IV

LICENSE SUSPENSION ACT, LAWS OF NEBRASKA, 1997 MANDATORY RELEASE OF SOCIAL SECURITY NUMBER DATA REQUIRED BY THE PRIVACY ACT OF 1974

Effective September 13, 1997, the Real Estate Appraiser Act (Neb. Rev. Stat § 76-2201 to 76-2250) requires the social security number of all applicants. Pursuant to the License Suspension Act (Neb. Rev. Stat § 43-3301 to 43-3324, the Real Property Appraiser Board is required to submit this information to the Nebraska Department of Health and Human Services. Provision of this information is mandatory. The information will be used to assist authorized agencies in the enforcement of child, spousal, and medical support orders against holders of professional, occupational, and recreational licenses. Disclosure is mandatory for all individuals, regardless of whether the individual has ever been ordered to pay support.

My social security number is _____

(APPLICANT MUST SIGN AND ACKNOWLEDGE THE FOLLOWING AFFIDAVIT BEFORE AN OFFICER COMPETENT TO ADMINISTER OATH.)

Affidavit of Applicant

The foregoing statements are made for the purpose of procuring a Nebraska Real Property Appraiser Trainee, Registration, License, Certified Residential or Certified General. I hereby consent that these statements may be used as evidence by the Real Property Appraiser Board of the State of Nebraska, or in any court in Nebraska where a violation of the said Real Property Appraiser Act is claimed, and that the application, representations and statements made herein to procure a Real Property Appraiser Trainee, Registration, License, Certified Residential or Certified General may at any time be used in evidence.

I have read and will comply with the Uniform Standards of Professional Appraisal Practice and the ethical rules established by the Real Property Appraiser Act. I hereby certify that I understand the types of misconduct for which disciplinary proceedings may be initiated.

I also expressly agree that the Nebraska Real Property Appraiser Board reserves the right to go outside this application for information as to my trustworthiness and competency to act as a Real Property Appraiser in the State of Nebraska.

I also hereby authorize any agency of federal, state or local government, consumer reporting agency, present or former employer, or any other individual, partnership, corporation or association, in this or any other state, to furnish to the Nebraska Real Property Appraiser Board, or its representatives, any information bearing upon my reputation for honesty, trustworthiness, integrity and competence to transact business of a real property appraiser in such manner as to safeguard the interest of the public. Such information may include, but is not limited to, records of arrests for criminal offenses, the circumstances involved in any such arrests, the suspension or revocation of any license authorizing me to engage in any profession or occupation, or the rejection of my application for such license, and the reason for such suspension, revocation or rejection.

I attest that I am at least 19 years of age.

I CERTIFY THAT THE STATEMENTS MADE IN THIS APPLICATION AND ALL ATTACHMENTS ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF AND THAT I HAVE NOT SUPPRESSED ANY INFORMATION THAT MIGHT HAVE A BEARING ON THIS APPLICATION.

SIGN HERE _____
(Signature of Applicant)

State of _____)
) ss.
)
County of _____)

The foregoing instrument was acknowledged before me this _____ day of _____, 20 ____.

By _____
(Name of Applicant)

Staple signed photo here.

Notary Public

SEAL

1. Attach a \$150.00 (non-refundable) application fee.
2. Attach a recent passport type photo of applicant.
3. Enclose course completion documents.
4. If experience is required for the credential, attach a copy of your experience log.
5. Mail to: Nebraska Real Property Appraiser Board
301 Centennial Mall South, Lower Level
P. O. Box 94963
Lincoln, Nebraska 68509-4963
6. Application will be returned if all requirements are not met.